

Full Proposal Guidelines

National Cattlemen's Beef Association, a contractor to the Beef Checkoff, utilizes an online portal, BeefGrants, for managing the grants process and facilitating the submission and review of grant materials. Please visit https://ncba.BeefGrants.com/s_Login.jsp to login and submit a full proposal for the accepted pre-proposal's grant.

Full Proposal Outline

The following fields will be required in BeefGrants. Word counts apply to some fields.

- **Applicant Information**
 - Organization Information
 - Researcher Information
 - Contracts/Grant Administrator Contact Details
- **Application Summary**
 - Scientific Project Title and Lay Title
 - For Sustainability Research Only: Titles must emphasize a focus on sustainability or relation to a specific pillar.
- **Project Estimates**
 - Total Cost of Research
 - Proposed Start and End Date
 - Please provide a detailed project timeline such as a Gantt chart (attached as a supporting document)
- **Project Details**
 - Project Background & Hypothesis (~650 words maximum)
 - Objectives
 - Design of Experiment/Materials and Methods
 - Practical Application of Research for Use in the Beef Industry
- **Detailed Budget Table**
 - Please take into consideration the disclaimer statement below
 - Note: Any budget allocated towards conference travel needs to be spent before the contract end date
- **Other Sources of Support/Co-funding (optional)**
- **Supporting Documents** (e.g, budget explanations, CV, Timeline/Gantt chart, tables and figures, work cited list, biographical sketches, letters of support, etc.)
 - Use the following file name convention for all supporting materials:
Application ID (Number found in front of the proposal title at the top of your proposal)_Last Name_Document Type (Ex: BudgetExplanation)
 - Example: 1892_Smith_BudgetExplanation

Publication Costs

Publication of all research is expected regardless of outcome, however financial support for manuscript publication is considered separate from research contracts. Once your project is completed and final report is submitted, please reach out to NCBA staff to receive more information on the new publishing guidance.

Project Deliverables

Project deliverables will include, at a minimum, a final technical report with a full listing of research results and implications, and an abbreviated executive summary highlighting key points from the full technical report. Final technical reports must follow a standard outline and be thorough and interpretive in nature. Deliverables will also include a final statement outlining all project expenditures from the institution's business office. *Funds cannot be spent beyond the project end date established in the project contract.* Deliverables will be due on or before the project end date established in the contract.

Review Criteria

Proposals will be reviewed by a panel of independent industry experts, and applicants will be notified of funding decisions. Proposals will be evaluated for: clearly defined hypothesis and objectives, sound experimental design/methods, budget appropriateness, and convincing evidence that the proposed research will change the concepts, methods, or technologies that drive this field.

Disclaimer

We are aware that academic institutions have financial obligations for administering the research grants awarded to their faculty members. However, overhead costs, principal investigator salaries, tuition, and equipment purchases will not be considered as part of the funds made available for this research.

Questions related to RFP should be directed to:

Beef Safety, Product Quality, & Sustainability: Jessica Lancaster (jlancaster@beef.org)

Human Nutrition: Clara Lau (clau@beef.org)

Visit www.beefresearch.org for additional information on the Checkoff-funded Beef Research programs.